



**Eastern Community
Sport and Recreation
Incorporated**

Position Title: OSCAR Activator

Reports To: OSCAR Manager

Location: Eastern Hub

Hours: As rostered

Position Purpose:

The OSCAR Activator is responsible for running planned activities with the children, making sure that the environment is safe for the kids and positively influences the kids and encouraging them to participate in the activities.

Key Responsibilities:

- Support the Manager & Senior Supervisor to deliver engaging and age-appropriate activities for children for before school care, after – school care and holiday sessions.
- Ensure the program runs smoothly and effectively.
- Helping and supporting the team and being a team player.
- Always maintain the code of conduct by wearing proper uniform and positive attitude at the programme.
- Assist with maintaining proper ratio on the programme and deliver a positive program.
- Ensure the safety and wellbeing of all children in the program.
- Follow health and safety procedures, reporting incidents and accidents.
- Communicate effectively with children and ensure their participation, making sure any concerns related to child mental and physical wellbeing are reported to the OSCAR Manager
- Cleaning up after each activity.
- Making sure that the premises are clean and ready for the afternoon session if rostered in the morning or the closing shift at afterschool care
- Other reasonable duties as required to keep the programme running smoothly

Key Skills and Competencies:

- Capable of working with a group of kids
- Being a role model and encouraging kids to perform different activities
- Ability to manage resources effectively.
- Active engagement with the kids
- Ability to think on your feet

Additional duties

- Vacuuming the centre
- Making sure that the floors are mopped everyday (if possible, with hot water at least once a week)
- All bins are emptied and bin liners are changed every day, giving bins a good clean once a week.
- Vacuuming the front of backdoor.
- Making sure the storage space is well maintained and tidy
- Cleaning tables and kitchen counters after use and after before school care.